

MINUTES OF LITTLE EATON PARISH COUNCIL MEETING
HELD ON WEDNESDAY 24.1.18 THE VILLAGE HALL, VICARGE LANE, LITTLE EATON

PRESENT: Councillors A Summerfield (Chairman), B Adams, J Easter, P Mulvey, J Nicholson, F Williamson, S Tranter, Parish Clerk, 1 member of the public, Councillor C Hart (DCC), Councillor A Stevenson (EBC)

18/01 APOLOGIES

Councillor A Machell

18/02 TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

None

18/03 DECLARATION OF INTEREST

None

18/04 PUBLIC SPEAKING

Sir P Hunter from the NP steering group reported that there had been 3 meetings to date. There are 3 theme groups the built environment, natural environment, leisure & facilities. A draft report is planned for the end of May. There is a Neighbourhood Plan website www.littleeatonplan.co.uk. Sir P Hunter thanked people for their support.

Councillor Hart reported that savings by DCC are still required. Monies have been put into street lights and potholes but DCC are catching up with the back log. R Handbury had given an update on traffic issues which is due to be circulated. The VAS have been approved but funding is expected 2018/2019.

Councillor Stevenson suggested residents look at the EBC website regarding events at the museum. EBC had received a lot of compliments during the year.

18/05 VARIATION OF ORDER OF BUSINESS

Neighbourhood Plan moved to after Chairman's Announcements.

18/06 MINUTES OF MEETING HELD 22.11.17

RESOLVE That the Minutes of the Parish Council meeting held on 22.11.17 were approved and signed by the Chairman.

18/07 CHAIRMAN'S ANNOUNCEMENTS

Councillor Summerfield had met with representatives from the NP group. The group are enthusiastic and positive in their roles. The Chairman had attended the Little Eaton Local History society AGM which is aimed at preserving the history of Little Eaton and is working with the NP group. The Chairman praised their work.

18/08 NEIGHBOURHOOD PLAN: UPDATE

The appointment of the submitted Steering Group was supported by 5:3 in December by the email vote, (3 did not respond). As agreed at the November meeting the group is now empowered to continue their work and note that invoices should be submitted to the PC and will be paid from the grant monies received.

18/09 CROFT CORNER LIGHTING

Matter still in progress.

18/10 PAVILION CORRIDOR AND CHANGING ROOMS FLOOR REFURBISHMENT - PRESENTATION OF QUOTES FOR APPROVAL

The state of the Pavilion floor in the corridor and both changing rooms is showing signs of wear and the actual floor is cracking and breaking up. There are no structural issues causing this problem but it probably due to the age of the floor. Three contractors had quoted and it was resolved to accept the quotation from Redbrook Construction and for the PC to apply for match funding through the DFA. Councillors Adams and Mulvey to meet with the DFA on behalf of the PC to pursue the potential funding stream before any commitment to the contractor is made.

18/11 CARNIVAL COMMITTEE HIRE AGREEMENT RENEWAL - PRESENTATION OF AGREEMENT FOR APPROVAL

No changes were proposed for the hire agreement. It was agreed to renew the hire agreement up to March 2021. The document is with the carnival committee for review and approval.

Further to the Carnival Liaison report the following items were reported:-

The Carnival Committee would be interested in receiving relevant funding information

The Tug of war is not an issue and will be discussed with the parks group nearer the time

Park access to Duffield Road will be reviewed by the parks group

Litter. The EBC bins overflow during Carnival week. It was agreed to ask for an additional collection by EBC.

The PC don't have a lost property policy.

18/12 NEW WEBSITE

Notice had been given from the current website provider to retire from October. The Parish Clerk had recently investigated alternative website providers. They were either sole traders with no back up access or specialised companies with very high costs. A quote had been received from 2Commune specialising in Parish Council websites. It was resolved to accept the quote for website and email management from 2Commune.

18/13 BUDGET/PRECEPT 2018/2019

The finance working group had met on the 15.1.18 and the minutes had been circulated.

The budget had been circulated and details of the estimated year end balances were reviewed. This is likely to be in the region of in excess of £44k. One potential large expense is for Pavilion Corridor and Changing Rooms (full details not yet known and not agreed, January agenda item) therefore not detailed in the budget or estimated carry over.

Balance per Bank	1.1.18	
Natwest 171		25,125.56
Natwest 203		29834.87
TOTAL		<u>54,960.43</u>

Less approx. £10k payments to be made by the end of the financial year.

EBC have confirmed a decrease from £14,435 to £13713 for the concurrent fund.

It was resolved that the precept remain at £16485 less top up grant of £772 and the shortfall in budget expenditure to come from reserves and rental income for 2018/2019. All Councillors voted in favour.

18/14 REVIEW OF POLICIES & PROCEDURES

The following policies and procedures were approved following review:-

Standing Orders

Financial Regulations

Freedom of Information Act 2000 and DP Act

DPI

Risk Policy

All Councillors voted in favour except Councillor Williamson.

18/15 CLERKS ANNUAL APPRAISAL

Councillor Summerfield requested a February meeting at 19:00 prior to the Council meeting at 19:30 in February so that Councillors can discuss before the actual appraisal due in March.

18/16 PROPOSALS COUNCILLOR WILLIAMSON

- i. Proposal: To define the purpose of the Parish Council quarterly newsletter. No seconder for the proposal.
- ii. Proposal: To consider the correspondence from DCC, understand what has been done to recruit to the PC Councillor vacancies and determine a proactive way forward to successful recruitment. It was agreed to advertise in the newsletter again.
- iii. Proposal: To consider item 5 of DALC Circular 15-2017 regarding the status of self-employed contractors and review the Parish Councils position. It was confirmed that this had been previously reviewed.
- iv. Proposal: To feedback the problem and request that DCC require contractors to ensure that all recycling is removed and not left as litter on pavements and green spaces. No seconder for the proposal. Residents need to contact EBC with any issues.
- v. Proposal: To feedback the problem regarding shrubs and plants on DCC owned land and request that associated contracts include attention to and maintenance of planting on DCC land. No seconder for the proposal. Councillor Hart gave an overview on how DCC contracts work.
- vi. Proposal: To clarify and agree the financial responsibility for planting and maintenance of items and areas for which the Parish Council has responsibility. No seconder for proposal.
- vii. Proposal: To feedback the problem and request DCC initiate a programme to tackle the overgrowth of moss on pavements around the village. It was resolved to write to DCC.

18/17 CLERKS REPORT

- Application for DCC Clean up project for ivy outside 19 Morley Lane sent.
- ASB on St Peters Park reported to the Police/Damage to be fixed. The emergency lighting in the gents has been broken and the gents door locking system is damaged and the ladies door is not closing properly. It was agreed to get contractors in to fix the issues.

18/18 CORRESPONDENCE FOR ACTION

- Play equipment inspection report. The report had been reviewed and actions will be undertaken as required.
- Concern about speedwatch equipment storage. It was agreed to organise 2 keys for Councillor Williamson.
- Company advertising request. No advertising as previously agreed. Clerk to inform via email.
- Retrospective Grant Aid Application LEIB. Retracted.

18/19 PLANNING

Applications

There were no objections to the following applications:-

- ERE/0118/0005 131 Alfreton Road, Partial demolition of existing outbuildings, construction of extension.
- ERE/0118/0006 131 Alfreton Road Listed Building Consent for the partial demolition of existing outbuildings, construction of extension and minor internal alterations.
- ERE/1217/0019 12 Haddon Drive, Little Eaton Single storey extension to side and rear. Loft conversion and extension of roof. Insertion of rear dormer with juliet balcony. Replacement of front dormer window with rooflight.
- ERE/1117/0068 61 Barley Close Two storey extension to side and rear. Single storey extensions to front and rear. (Resubmission in amended form of previous application ERE/0817/0078)
- ERE/1117/0064 Jasmine Cottage, 92 Eaton Bank First floor Extension and GF extensions to garage and kitchen all to the rear.
- ERE/1117/0050 16 The Leys Single storey rear extension and alterations to the existing rear facade.

Comments were made on the following application that the car park extension is not defined and has already encroached onto Greenbelt.

- ERE/1217/0032 Derwent House, Duffield Road Proposed alterations & extensions together with an extension to the car park

Approved

- ERE/1017/0033 20 Eaton Bank Extension of Existing raised path to create a new front terrace, new patio doors to front elevation
- ERE/1117/0047 68a Duffield Road To vary condition 2 (approved plans) of planning permission reference ERE/0316/0029 for the erection of one dwelling, in order to gain permission for various alterations. These are altered roof and brick materials; an altered roof form at the south west corner; windows and doors at the front entrance and to the rear and south western side elevations; depth of the garage element.

18/20 FINANCE

Monthly accounts circulated

Receipts

LEIB £ 400.00
 Groundwork £6246.00
 COIF £84.03
 COIF £33.87

RESOLVE: That the Accounts listed below be accepted for payment.

	Payee	Expenditure	£
Bank payment	L Storey	Salary/Expenses	558.18
Bank payment	HMRC	PAYE	37.80
Bank payment	P Morey	Park keeper	192.00
Bank payment	J Nicholson	Expenses	10.58
Bank payment	Mercia Print	Newsletter	243.00
Bank payment	G Long	Treework	216.00
Bank payment	Waterplus	Water	324.54
Bank payment	L Storey	Salary/Expenses	603.58
Bank payment	HMRC	PAYE	38.00
Bank payment	T Parr	Website	13.19
Bank payment	P Morey	Park keeper	192.00
			2428.87

18/21 WORKING GROUP REPORTS

(Due Nov/Feb/May/Aug)

18/22 CORRESPONDENCE FOR INFORMATION

- DALC circular 14-15/2017, 1-2/2018
 - Meeting cancelled - 25/01/2018, 19:00, Council
 - Overview a discussion with EBC safe neighbourhood team leader about the Moor Lane / Brackley Gate ongoing problem "can I ask you to remind any residents to keep a log of when cars are gathering including any registration plates and any particular details about the car occupants that they may note. If residents want to report the problems to the police they can do that by ringing 101 or using the web contact form on www.derbyshire.police.uk<<http://www.derbyshire.police.uk>>."
 - Agenda for Planning Committee, Wednesday, 17th January, 2018, 5.30 pm
 - National Village Halls Week !
 - Mobile Library Route Updates - 29 January 2018 to 20 April 2018
 - Agenda/Minutes for Planning Committee, Wednesday, 20th December, 2017, 5.30 pm
 - DCC Win cash for your old electricals
 - A38 Derby junctions Autumn/Winter 2017 Newsletter
 - Agenda/Minutes for Council, Thursday, 14th December, 2017, 7.00 pm
 - A38 update. I am writing to you in response to our last correspondence that dates back to September 2017. Please accept my sincere apologies for not being able to meet your winter newsletter deadline. I would also like to apologise for the lack of communication in general. Over the last few months we have been focussing on securing all the necessary internal & external approvals to progress with the scheme. I am pleased to report that we are now moving ahead with our proposals and you will see from the attached Autumn/Winter 2017 Newsletter that we expect to announce the preferred route early in 2018. We have also sent the Newsletter over to other key stakeholders.
Please note that Highways England is now becoming '*digital by default*', which means that we will be limiting the printing of hard copies of newsletters and focussing very much on their issue through direct e-mails or through the scheme webpage. We will also not be able to fund the bulk printing of Newsletters by others. Clearly if this approach causes issues with the Parish Council we will endeavour to provide a small number of hard copy newsletters early in the New Year, but the preference from now on will be to severely restrict the issue of paper
- Derbyshire County Council - Local List
Minutes for Planning Committee, Wednesday, 22nd November, 2017, 5.30 pm
LECH minutes 15.11.17/11.10.17
Notification of external auditor appointments for the 2017-18 financial year
DCC Winter Service Scheme 2017-18
Derbyshire Police and Crime Panel

18/23 DATE OF NEXT MEETING

Date of next meeting 28.2.18 Little Eaton Village Hall, Vicarage Lane, 7.30 pm

18/24 PART II – CONFIDENTIAL INFORMATION