

MINUTES OF LITTLE EATON PARISH COUNCIL MEETING
HELD ON WEDNESDAY 28.2.18 THE VILLAGE HALL, VICARGE LANE, LITTLE EATON

PRESENT: Councillors A Summerfield (Chairman), B Adams, J Easter, A Machell, P Mulvey, F Williamson, S Tranter, Parish Clerk, 3 members of the public

18/25 APOLOGIES

Councillor C Hart (DCC), Councillor A Stevenson (EBC)

18/26 TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

None

18/27 DECLARATION OF INTEREST

None

18/28 PUBLIC SPEAKING

Clive Pegg gave an update on the Neighbourhood Plan. There are now nine members and the theme groups are up and running. The website is being updated regularly. Twitter and Facebook Accounts have been set up. A meeting had been held with EBC. The questionnaire is due to be rolled out to the Parish in the very near future and a draft plan is proposed to be ready by May. On the 9 March there is a business forum meeting.

There have been reports of theft from vehicles and a property had a fence panel removed and pedal cycles stolen. Concerns were also raised regarding cars left in a field at the top of The Leys.

18/29 VARIATION OF ORDER OF BUSINESS

DCC letter regarding highways issues moved to after Neighbourhood Plan update.

18/30 MINUTES OF MEETING HELD 24.1.18

RESOLVE That the Minutes of the Parish Council meeting held on 24.1.18 were approved and signed by the Chairman.

18/31 CHAIRMAN'S ANNOUNCEMENTS

Councillor Summerfield was sorry to receive Councillor Nicholson's resignation and wished him well.

18/32 NEIGHBOURHOOD PLAN: UPDATE

There were no objections to the Neighbourhood Plan posters/banners requested by the Steering Group assuming permission was obtained from the appropriate landowners. It was noted that this was an exception to the rule and it was asked that an A4 rather than A3 poster be used due to space limitations.

18/33 DCC LETTER REGARDING THE HIGHWAYS ISSUES RAISED AT THE PUBLIC MEETING IN JULY (RECEIVED 24.1.18)

Further to the letter from DCC it was agreed to ask when the Civil parking enforcement officers had last visited Little Eaton. Ask if CPE can visit at school open / close times to warn drivers seen infringing parking regulations especially in the zig zag markings (can issue Penalty Charge Notice). Morley Lane speed limit is 60mph – ask for reduction (DCC did change the A515 to 50mph so they do have the power to do this)

18/34 CROFT CORNER LIGHTING

The lights were not working as a wire had been damaged and it was agreed JE to ask S Downing to fix it.

18/35 GDPR

No further update yet

18/36 REVIEW OF POLICIES & PROCEDURES

The following policies and procedures were approved following review:-

Casual Vacancy Flow Chart/Councillor Vacancy Flow Chart

Retention of documents

Grant Aid Policy

Can you stand for election

18/37 BATTLE'S OVER - THE COMMEMORATION OF THE END OF WW1 PROPOSALS

Councillor Easter had approached the Vicar who is looking at ideas as well as the Diocese. Possible display in the Art box.

18/39 REVISED LEGAL TOPIC NOTE ON PROCUREMENT(DALC 3-18)

The Procurement Policy has been updated and will be circulated to Councillors.

18/40 DALC SPRING SEMINAR ATTENDANCE 17.4.18

It was resolved that Councillor Williamson attend at a cost of £50 and report back to the PC.

18/41 KEEP BRITAIN TIDY CAMPAIGN 2-4TH MARCH

They will be litter picking from Morrisons to Pektron Island on the 4 March. There will be litter picking volunteers in the Parish on the 14 April 2018.

18/42 A38 PREFERRED ROUTE ANNOUNCEMENT AND HIGHWAYS ENGLAND AND INVITATION TO ATTEND PC TO PROVIDE FEEDBACK, RECEIVE CONCERNS AND OUTLINE ON THE NEXT STEPS

It was agreed to invite Highways England to attend at 7.00 pm before the next Parish Council meeting on the 21 March 2018.

18/43 STORAGE SPACE/GENTS TOILETS

A suggestion was made to use the gent's toilets as storage space. However at the last meeting it was agreed to fix the emergency lighting and door closing system. It was agreed to monitor the situation once the toilets had been fixed.

18/44 CLERKS REPORT

- J Nicholson resignation. Notice to be displayed ASAP.

18/45 CORRESPONDENCE FOR ACTION

- None

18/46 PLANNING

Applications

There were no objections to the following application:-

- ERE/0118/0047 18 Highfield Road First floor extension to create additional bedrooms and bathroom.

Approved

- ERE/1217/0032 Derwent House, Duffield Road Proposed alterations & extensions together with an extension to the car park
- ERE/1217/0019 12 Haddon Drive, Little Eaton Single storey extension to side and rear. Loft conversion and extension of roof. Insertion of rear dormer with juliet balcony. Replacement of front dormer window with rooflight.
- ERE/1117/0068 61 Barley Close Two storey extension to side and rear. Single storey extensions to front and rear. (Resubmission in amended form of previous application ERE/0817/0078)
- ERE/1117/0050 16 The Leys Single storey rear extension and alterations to the existing rear facade.

18/47 FINANCE

RESOLVE: That the Accounts listed below be accepted for payment.

	Payee	Expenditure	£
Bank payment	L Storey	Salary/Expenses	572.16
Bank payment	HMRC	PAYE	37.80
Bank payment	P Morey	Park keeper	192.00
Bank payment	A Machell	Key	8.00
Bank payment	A Towlerton	Consultancy NP	1698.00
Bank payment	AB Camp	Park Steps	2940.00
Bank payment	Mercia Print	Newsletter	243.00
	TOTAL		5690.96

Receipts

20Ten £480 Sponsorship for newsletter

18/48 WORKING GROUP REPORTS

Councillor Williamson provided the following information. The Grit bin on Whittaker Lane is full of water. Parishioners have reported that it is slippery round the chemist and shops. The original contractor is going to look at the tree that is lifting the paving on Croft Corner. Neighbourhood Wardens are encouraging residents to report dog mess. Councillor Williamson gave an update on Community Speedwatches.

Park Steps

The Park Steps have now been refurbished by A B Camp Ltd

Pavilion Repairs

Corridor and Dressing Room Floors

- A supplier has been identified and agreed by the PC subject to match funding being available
- A funding application has been submitted through the Derbyshire Football Association

Diesel Metal Storage Cabinet

H&S report highlighted the need for a cabinet which has now been installed in the Park Keeper's store room.

Carnival Hire Agreement

The Hire Agreement with the Carnival Committee has been renewed with no proposed changes, the agreement will run until March 2020. Waiting for the Carnival Committee to forward the signed agreement to the Parish Clerk.

Gents Toilet

The light in the gents' toilet has been vandalised, the toilets remain locked until the light has been repaired

Children's Play Area

The Roundabout has been removed for repair

Park Access

Following a meeting with the Carnival Committee the access to the park at Duffield Road / Church Lane is being investigated due to issues on Carnival Day. A potential solution has been identified and is currently being assessed with a contractor to establish feasibility, cost, timescales etc.

Hire Agreements

Organisation	Start date	Expiry Date	Review Date	Signed	Comments
Carnival Committee	Apr-18	Mar-20	Jan-20	n	Awaiting signature of new agreement
LE Diamonds FC	Sep-15	Aug-18	Jun-18	Y	
Senior Football Club	Sep-15	Aug-18	Jun-18	Y	
Stainsby Hall CC	Oct-15	Sep-18	Jun-18	Y	Annual Review to establish number of games
Bowls Club	Apr-15	Mar-25	Jan-25	Y	
Tennis Club	Aug-15	Jul-25	Mar-25	Y	

CONTRACTS

Contract	Start date	Expiry Date	Review Date	
Park Keeper	Aug-17	Jul-19	Pay Review Jul-18	
Church Yard Maintenance	Apr-17	Apr-19	Jan-19	
Park Bank	Apr-17	Apr - 19	Jan - 19	

18/49 CORRESPONDENCE FOR INFORMATION

- DALC circular 3-4/2018
- Agenda for Council, Thursday, 1st March, 2018, 7.00 pm
- Mayor's Charity Civic Dinner - Friday 20 April 2018
- Agenda/Minutes for Planning Committee, Wednesday, 14th February, 2018, 5.30 pm
- Battle's over - a nations tribute press release and logo
- EBC Possible Funding Streams
- Meeting cancelled - 05/03/2018, 10:30, Borough and Parish Councils' Forum
- EBC Community Grant Funding Summer 2018 Play Schemes
“ The police have received numerous calls from the public reporting that Sheds are being broken into during the night and various items are being taken ie bikes and power tools. Please make sure that locks are secure on the sheds and if possible hinges are placed on the inside of the door.
Works vans are also being broken into so please make sure that all valuable items including tools are removed. If you see or hear anything suspicious then please report this to the police”
- A38 Derby Junctions update
- VHC meeting minutes 10.1.18

18/50 DATE OF NEXT MEETING

Date of next meeting 21.3.18 Little Eaton Village Hall, Vicarage Lane, 7.30 pm

18/51 PART II – CONFIDENTIAL INFORMATION